PHILIP MORRIS COMPANIES INC. INTER-OFFICE CORRESPONDENCE

120 PARK AVENUE, NEW YORK, N.Y. 10017

TO: RECORDS COORDINATORS:
PHILIP MORRIS COMPANIES INC.,
PHILIP MORRIS INCORPORATED,
PHILIP MORRIS INTERNATIONAL
and PHILIP MORRIS MANAGEMENT
CORPORATION

DATE: June 30, 1994

FROM: Charles R. Wall

RE: Document Disposal Suspension Notice

We have received a document request that calls for certain records, most of which are already subject to disposal suspension under the Philip Morris Records Management Program and prior disposal suspension notices. This notice will serve to place the records described in the attachment to this memo under disposal suspension. Prior disposal suspension notices and the Appendix entitled *Topics Subject to Disposal Suspension* in each Records Management Manual remain in effect without change.

If there is any question about whether a record is subject to this or other disposal suspension notices, the record should be retained pending review by the Legal Department. Questions should be addressed to John Mulderig (New York x3056) in the Legal Department.

CRW.

/lw

attachment

Source: https://www.industrydocuments.ucsf.edu/docs/prmk0001